



April 4, 2024  
Minutes of the Board Meeting

Agenda Item 1. Call to Order 1:45 PM

Agenda Item 2. Roll Call:

Present: Doug Gillen, Karen Kindschi, Chris Evans, Teri Elders, Sandy Dunkin, Greg Tettermer, Ken Blake, Lynn Bonas

Zoom: Ian Guajardo, John Moohr, Alf Lyle, Bill Underwood

Agenda Item 3. Approval of Minutes from February Board Approved by Consensus.

Item 4. Membership Report: Greg Tettermer reported 236 names on the master list, with 177 with current information. Dues paying members for 2023-2024 is 88. The Newsletter is emailed to 170 members.

The march luncheon had 48 attendees, 37 members.

Agenda Item 5. Treasurer's Report: Ken Blake distributed the Treasurers Report at the meeting and via email. The board directed the CD that matures in May to roll over for 12 months money to be placed in the checking account was approved by consensus.

Agenda Item 6. Programs Report: Karen Kindschi reported- All luncheon speakers for 2024 have been notified and the program committee will follow up. June's speakers are Homeland Security and DOJ attorney who are now members of the Orange County Human Trafficking Task Force.

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Agenda Item 7.

- A. Measure M/OC Go Bill Underwood reported the schedule for May. Bill negotiated a raise in the fees and gave a detailed account of how many districts have openings available and the response through print/electronic media.
- B. Speakers Bureau: Sandy Dunkin reported on the Superior Court's booth at the Orange County Fair this summer and is requesting volunteers to be available to be present one day in shifts. Sandy has also been in contact with the OLLIE staff at Cal State Fullerton and UCI.
- C. Recognition Committee: Teri Elders reported that speakers for the September meeting will be represented by OC Animal Allies and Natural Communities Coalition. Each of the recipients will be able to give a short presentation on their group.

Agenda Item 8. Greg Tettermer is asking for feedback on what board members consider vital and in need of change. He has set up a dropbox for comments.

Agenda Item 9. Doug is moving forward on this item.

Agenda Item 10. Bill Underwood agreed to serve on the audit committee along with Chris Evans.

Agenda Item 11. The Superior Court will let Sandy Dunkin know the date the GJAOC will need to provide volunteers

Agenda Item 12. Doug Gillen did a tour for 5th graders and Greg Tettermer reported on tours at the Fullerton Court. April Lancaster was not present.

Agenda Item 13. Updating the logo has been removed from the agenda.

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Agenda Item 7. Committee Reports

Agenda Item 7A. Measure M/OC Go: Bill Underwood reported:

- i. OCTA contract is still in process. Contract officer has approved a 8% fee increase..
- ii. Replenishment pool of OCAGJ members on the committee is still making progress.
- iii. Preapplication screener software has been changed and has several improvements.
- iv. The committee continues to learn and improve. Three new members have been added to the panel and process changes should make our work easier next year.

OCTA is pleased with our work.

Bill's summary will be attached to these minutes once available.

Agenda Item 7B. Speakers Bureau – Sandy Dunkin: Sandy Dunkin was not present at the meeting, and will be stepping back going forward.

Lynn and Doug attend the 11/17 OLLI meeting at UCI. Doug mentioned that 30 flyers for the Grand Jury were distributed.

The next speaking engagement will be at Cal State Fullerton at an OLLI meeting.

Agenda Item 7C. Ad Hoc Recognition Committee – Terri Elders: Terri Elders reported that the committee continues to review additional recipients.

**UNFINISHED BUSINESS**

Agenda Item 8. Updated Bylaws: Lynn reported that the revised Bylaws document continues to be a work in progress.

Agenda Item 9. Court Ambassador program: April Lancaster asked for volunteers for 3 tour dates. April mentioned that schools are not signing up for tours as

anticipated and court staff have handled the small tour to date. Catalina and Kostas are very appreciative of OCAGJ's effort thus far.

Agenda Item 10. Updated Logo: New logo is still being finalized. April discussed providing business cards to board member.

Agenda Item 11. Outside Event Promotions: Doug described his attendance at a night market and that recruiting at these events might be productive for the Grand Jury. Doug mentioned that others in the association might want to suggest other events.

## **NEW BUSINESS**

Agenda Item 12. Expanding access to Newsletter contributions: Item was not discussed.

Agenda Item 13. Establishing a collaborative committee to provide support for Social Media, Speaker's Bureau, Jury Assembly Recruitment: Doug requested that a chairperson for this committee be selected and asked the board to consider who might fit.

Agenda Item 14. Recognition of board members will be terming out: A discussion was held on who best to recognize board members leaving the board, saying "Thank You."

Agenda Item 15. Adjournment – Meeting adjourned at 2:37PM

Submitted,

Rick Barker, Secretary

## Membership Summary

<b>Category</b>	<b>Number</b>
Historical master list	236
Current GJAOC members (potential newsletter/luncheon)	177
Dues paid for 2023-24	88
Dues paid for 2024-25	5
Members on current 2023-24 GJ	3
In Newsletter email list (needs review)	170
In Luncheon email list (CC list also includes Kostas)	165
Total attendance March luncheon	48
Members attendance March luncheon	37
Attended at least 1 luncheon in last 5	76
Have attended no luncheons in last 5	101

## March Luncheon Attendees Summary

Category	Last	First	Dues PD	Cost	Attend	Opt 1	Opt 2	Opt 3	Dues			Lunch			Notes
									Cash	Credit	Check	Cash	Credit	Check	
Speaker	Jenkins	Lisa		\$0	1	1						\$0			
Speaker	Anderson	Libby		\$0	1	1							\$35		Paid by Fujitani as guest
Speaker	Federow	Marilyn		\$0	1	1						\$0			
Guest	Smith	Ruth		\$35	1			1							\$35
Guest	Grindle	Shirley		\$35	1	1						\$35			
Staff	Kalaitzidis	Kostas		\$25	1			1				\$25			
Staff	Pham	Judge		\$0	1			1				\$0			
Current GJ	Beard	Kris		\$25	1			1					\$25		
Current GJ	Brown	Paul		\$25	1	1							\$25		
Current GJ	Downs	Don		\$25	1			1							No show
Current GJ	Smith	Ken		\$25	1			1					\$25		
Member	Barrett	Joseph	1	\$25	1			1				\$25			
Member	Beck	Karen	1	\$25	1	1						\$25			
Board	Blake	Ken	1	\$25	1			1				\$25			
Member	Bonas	Lynn	1	\$25	1			1				\$25			
Member	Brodsky	Jacqueline	1	\$25	1	1				\$20		\$25			Dues for next year
Member	Brothers	Cheryl	1	\$25	1			1				\$25			
Member	Daddario	Colleen	1	\$25	1			1		\$20		\$25			Dues for next year
Board	Dunkin	Sandy	1	\$25	1	1						\$25			
Board	Elders	Terri	1	\$25	1	1				\$20		\$25			Dues for next year
Board	Evans	Chris	1	\$25	1			1				\$25			
Member	Fenton	Lynn	1	\$25	1	1								\$25	
Member	Flick	Bette	1	\$25	1	1						\$25			
Member	Franklin	Terry		\$35	1	1					\$20			\$25	Dues for this year
Member	Fujitani	Lynette	1	\$25	1	1							\$25		
Member	Gates	Jennifer	1	\$25	1	1						\$25			
Member	Gebhardt	Frederick	1	\$25	1	1						\$25			
Member	Geiss	Marisel	1	\$25	1			1		\$20		\$25			Dues for next year
Board	Gillen	Doug	1	\$25	1			1				\$25			
Member	Guajardo	Ian	1	\$25	1			1				\$25			
Member	Hersh	Peter	1	\$25	1			1				\$25			
Member	Howard	Judy	1	\$25	1			1					\$25		
Board	Kindschi	Karen	1	\$25	1			1					\$25		
Member	Kummar	Pannkaj	1	\$25	1			1							No show
Member	Lancaster	April	1	\$25	1			1				\$25			
Member	Lopez	Laree		\$35	1	1						\$35			
Member	Lord	Royal	1	\$25	1			1		\$20		\$25			Dues for next year
Member	Lyle	Aif	1	\$25	1			1				\$25			
Member	Mozaan	Barbara	1	\$25	1			1				\$25			
Member	Neben	Michael	1	\$25	1	1							\$25		
Member	Nees	Stephen	1	\$25	1			1				\$25			
Member	Pletcher	Tina Marie	1	\$25	1			1						\$25	
Member	Rein	Larry	1	\$25	1			1				\$25			
Member	Sale	Birgit	1	\$25	1	1							\$25		
Board	Tettemer	Greg	1	\$25	1	1						\$25			
Member	Underwood	William	1	\$25	1	1						\$25			
Member	Watson	Jean	1	\$25	1			1						\$25	
Board	Zlaket	Virginia	1	\$25	1	1								\$25	
Green for free															
Yellow for \$35															
Brown for No show															
									Totals	\$100	\$0	\$20	\$720	\$235	\$160
									Cash	\$820					
									Credit	8	\$235				
									Checks	5	\$180				

# Grand Jury Association of Orange County

## Combined Income Statement and Budget vs. Actual

For the Month Ended January 31, 2024

Description	Month		Year to Date		Annual
	Actual	Budget	Actual	Budget	Budget
<b>Income</b>					
Luncheon Income	\$	\$	\$	\$	\$ 5,400.00
Measure M Income					6,500.00
Membership Dues					1,500.00
Interest Income	76.58	70.83	76.58	70.83	850.00
<b>Total Income</b>	<b>\$ 76.58</b>	<b>\$ 70.83</b>	<b>\$ 76.58</b>	<b>\$ 70.83</b>	<b>\$ 14,250.00</b>
<b>Expenses</b>					
Luncheon Expense	\$	\$	\$	\$	10,000.00
Measure M Expense					1,100.00
Membership Expense					900.00
Badges/Bus Cards/Conf.					1,200.00
Newsletter/Web Expense	39.94	29.17	39.94	29.17	350.00
Recruiting Expenses					600.00
Donations	250.00		250.00		
Office Supplies					500.00
Other Expenses	53.13	33.33	53.13	33.33	400.00
<b>Total Expenses</b>	<b>\$ 343.07</b>	<b>\$ 62.50</b>	<b>\$ 343.07</b>	<b>\$ 62.50</b>	<b>\$ 15,050.00</b>
<b>Net Income (Loss)</b>	<b>\$ -266.49</b>	<b>8.33</b>	<b>-266.49</b>	<b>8.33</b>	<b>-800.00</b>
<b>Cash at Beginning of Month</b>					
Change for Luncheons	\$ 25.00				
Checking Account	\$ 6,529.95				
9 Month CD Account (5/18/24)	\$ 10,165.36				
14 Month CD Account (2/4/25)	\$ 10,281.00				
<b>Total Beginning Cash Available</b>	<b>\$ 27,001.31</b>				
<b>Net Income (Loss)</b>	<b>\$ -266.49</b>				
<b>Cash at End of Month</b>					
Change for Luncheons	\$ 25.00		<b>Total Cash 1/1/24</b>		\$ 27,001.31
Checking Account	\$ 6,186.88		<b>2024 Net Income (Loss)</b>		\$ -266.49
9 Month CD Account (5/18/24)	\$ 10,203.43		<b>Total Cash 1/31/24</b>		\$ 26,734.82
14 Month CD Account (2/4/25)	\$ 10,319.51				
<b>Total Ending Cash Available</b>	<b>\$ 26,734.82</b>				



# Grand Jury Association of Orange County

## Combined Income Statement and Budget vs. Actual

For the Month Ended February 29, 2024

Description	Month		Year to Date		Annual Budget
	Actual	Budget	Actual	Budget	
<b>Income</b>					
Luncheon Income	\$	\$	\$	\$	\$ 5,400.00
Measure M Income					6,500.00
Membership Dues					1,500.00
Interest Income		71.90	70.83	148.48	141.66
		<u>71.90</u>	<u>70.83</u>	<u>148.48</u>	<u>141.66</u>
<b>Total Income</b>	<b>\$</b>	<b>71.90</b>	<b>\$</b>	<b>70.83</b>	<b>\$</b>
			<b>148.48</b>	<b>\$</b>	<b>141.66</b>
					<b>\$ 14,250.00</b>
<b>Expenses</b>					
Luncheon Expense	\$	\$	\$	\$	\$ 10,000.00
Measure M Expense					1,100.00
Membership Expense					900.00
Badges					1,200.00
Newsletter/Web Expense			39.94		350.00
Recruiting Expenses					600.00
Donations			250.00		
Office Supplies					500.00
Other Expenses		19.55	33.33	72.68	66.66
		<u>19.55</u>	<u>33.33</u>	<u>72.68</u>	<u>66.66</u>
<b>Total Expenses</b>	<b>\$</b>	<b>19.55</b>	<b>\$</b>	<b>33.33</b>	<b>\$</b>
			<b>362.62</b>	<b>\$</b>	<b>66.66</b>
					<b>\$ 15,050.00</b>
<b>Net Income (Loss)</b>	<b>\$</b>	<b>52.35</b>	<b>37.50</b>	<b>-214.14</b>	<b>75.00</b>
					<b>-800.00</b>
<b>Cash at Beginning of Month</b>					
Change for Luncheons	\$	25.00			
Checking Account	\$	6,186.88			
9 Month CD Account (5/18/24)	\$	10,203.43			
14 Month CD Account (2/4/25)	\$	10,319.51			
		<u>26,734.82</u>			
<b>Total Beginning Cash Available</b>	<b>\$</b>				
<b>Net Income (Loss)</b>	<b>\$</b>				
		<u>52.35</u>			
<b>Cash at End of Month</b>					
Change for Luncheons	\$	25.00			
Checking Account	\$	6,167.33			
9 Month CD Account (5/18/24)	\$	10,239.18			
14 Month CD Account (2/4/25)	\$	10,355.66			
		<u>26,787.17</u>			
<b>Total Ending Cash Available</b>	<b>\$</b>				
			<b>Total Cash 1/1/24</b>	<b>\$</b>	<b>27,001.31</b>
			<b>2024 YTD Net Income (Loss)</b>	<b>\$</b>	<b>-214.14</b>
			<b>Total Cash 2/29/24</b>	<b>\$</b>	<b>26,787.17</b>

# Grand Jury Association of Orange County

## Combined Income Statement and Budget vs. Actual

For the Month Ended March 31, 2024

Description	Month		Year to Date		Annual Budget
	Actual	Budget	Actual	Budget	
<b>Income</b>					
Luncheon Income	\$ 1,115.00	\$ 1,000.00	\$ 1,115.00	\$ 1,000.00	5,400.00
Measure M Income					6,500.00
Membership Dues	120.00		120.00		1,500.00
Interest Income	77.14	70.83	225.62	212.49	850.00
<b>Total Income</b>	<b>\$ 1,312.14</b>	<b>\$ 1,070.83</b>	<b>\$ 1,460.62</b>	<b>\$ 1,212.49</b>	<b>\$ 14,250.00</b>
<b>Expenses</b>					
Luncheon Expense	\$ 1,874.10	\$ 1,300.00	\$ 1,874.10	\$ 1,300.00	10,000.00
Measure M Expense					1,100.00
Membership Expense		100.00		300.00	900.00
Badges					1,200.00
Newsletter/Web Expense			39.94		350.00
Recruiting Expenses					600.00
Donations			250.00		
Office Supplies		41.67		125.00	500.00
Other Expenses	18.90	33.33	91.58	100.00	400.00
<b>Total Expenses</b>	<b>\$ 1,893.00</b>	<b>\$ 1,475.00</b>	<b>\$ 2,255.62</b>	<b>\$ 1,825.00</b>	<b>\$ 15,050.00</b>
<b>Net Income (Loss)</b>	<b>\$ -580.86</b>	<b>\$ -404.17</b>	<b>\$ -795.00</b>	<b>\$ -612.51</b>	<b>\$ -800.00</b>
<b>Cash at Beginning of Month</b>					
Change for Luncheons	\$ 25.00				
Checking Account	\$ 6,167.33				
9 Month CD Account (5/18/24)	\$ 10,239.18				
14 Month CD Account (2/4/25)	\$ 10,355.66				
<b>Total Beginning Cash Available</b>	<b>\$ 26,787.17</b>				
<b>Net Income (Loss)</b>	<b>\$ -580.86</b>				
<b>Cash at End of Month</b>					
Change for Luncheons	25.00		<b>Total Cash 1/1/24</b>	\$ 27,001.31	
Checking Account	5,509.33				
9 Month CD Account (5/18/24)	10,277.53		<b>2024 YTD Net Income (Loss)</b>	\$ -795.00	
14 Month CD Account (2/4/25)	\$ 10,394.45				
<b>Total Ending Cash Available</b>	<b>\$ 26,206.31</b>		<b>Total Cash 3/31/24</b>	<b>\$ 26,206.31</b>	

<b>GRAND JUROR'S ASSOCIATION OF ORANGE COUNTY</b>															
<b>2024 Check-Deposit Register</b>						<b>9 Month CD Certificate (05/18/24)</b>						<b>14 Month CD Certificate (2/4/25)</b>			
NUMBER	DATE	TO/FROM	AMOUNT	YTD	FOR	DATE	AMOUNT	YTD	DATE	AMOUNT	YTD				
	1/1/2024	Beginning Balance		6,529.95		1/1/2024		10,165.36	1/1/2024		10,281.00				
ACH	1/2/2024	US Alliance	-33.14	6,496.81	Merchant Fee										
452	1/16/2024	Radiant Futures	-250.00	6,246.81	Donation										
457	1/17/2024	Greg Tetterer	-39.94	6,206.87	Balance of Shared Hatchling Plan										
458	1/17/2024	Greg Tetterer	-19.99	6,186.88	Domain name for 1 Year	1/31/2024	38.07	10,203.43	1/31/2024	38.51	10,319.51				
ACH	2/2/2024	US Alliance	-19.55	6,167.33	Merchant Fee	2/29/2024	35.75	10,239.18	2/29/2024	36.15	10,355.66				
ACH	3/4/2024	US Alliance	-18.90	6,148.43	Merchant Fee										
	3/14/2024	Members	1,000.00	7,148.43	Cash & Checks for Luncheon										
	3/18/2024	Members	235.00	7,383.43	Credit Cards for Luncheon										
459	3/18/2024	Sandy Dunkin	-20.53	7,362.90	Speaker Expense										
461	3/19/2024	Santa Ana Elks	-1,699.98	5,662.92	March Luncheon Expense										
460	3/19/2024	Lynn Bonas	-12.99	5,649.93	Luncheon Expense										
462	3/19/2024	Lynn Bonas	-140.60	5,509.33	Speaker Gifts	3/31/2024	38.35	10,277.53	3/31/2024	38.79	10,394.45				

April 4, 2024

To: Board of Directors

GRAND JURORS' ASSN OF ORANGE COUNTY

From: Sandy Dunkin, Chair, Speakers Bureau

Re: **April 4<sup>th</sup> Board Meeting Updates**

- 1. Orange County Fair Booth.** The OC Fair runs from July 19 to August 18, 2024. The OC Courts are contemplating a full week of booths and have offered the GJAOC a booth for one full day out of their week.

I have been in contact with Catalina Roger, the Community Services Liaison at the Courts. She is eagerly awaiting final approval from the administration to proceed with payment and choose a week. She does have preliminary approval and will let us know the dates as soon as they are confirmed. She will contact Doug Gillen and myself with other details such as insurance, parking, and admission for the volunteers, etc.

Meanwhile, Board members are encouraged to start soliciting volunteers for the event. Since we will man the booth from 10am to 11pm, we anticipate a minimum of 12 volunteers with four 3-man shifts, plus Board Members for setting up and tearing down. While the schedule is subject to change as we gain more details, it could lay out like this:

10am – 11am	Set-up	Board Members
11am – 2pm	1 <sup>st</sup> Shift	3 Volunteers
2pm – 5pm	2 <sup>nd</sup> Shift	3 Volunteers
5pm – 8pm	3 <sup>rd</sup> Shift	3 Volunteers
8pm – 11pm	4 <sup>th</sup> Shift	3 Volunteers
11pm	Tear-down	Board Members

- 2. Grand Jury Presentations at OLLI@UCI and OLLI@CSF**

Discussions need to start for presentations in the Fall 2024 Semester.