

Grand Jurors' Association of Orange County
Board of Directors' Meeting Minutes
September 5, 2019
(Revised 10-03-19)

Held at the Phoenix Club, 1340 S. Sanderson Ave., Anaheim, CA 92806

Note: The Board meeting followed the quarterly luncheon meeting of the General Membership. During this meeting (per the Association's Bylaws and Robert's Rules of Order) a slate of nominees for positions on the Board of Directors was presented by the Nominating Committee (having been previously distributed to the General Membership in the announcement of the luncheon). The slate included five nominees; Lynn Bonas, April Lancaster, Ian Guajardo, Tim Ogata, and Marie Whittington. President Ness asked if there were any nominations from the floor for the sixth open position. Two names were placed into nomination; Wanda Shaffer and Mike Harrison, both were seconded. Both of these members accepted their nominations. The Nominating Committee Chair, Lynn Bonas, distributed ballots to the qualified members who were present. While voting took place the two new nominees were given two minutes each to address the voting members. Ballots were collected and the General Membership meeting was adjourned. Ballots were tallied and the results were announced in the Board meeting which followed the luncheon. (See item #10, (F) below)

1. Call to Order – The meeting of the Board of Directors was called to order by President Stan Ness at 1:47 pm. **Roll Call:** The minimum quorum of seven was established by the presence of the following members: Alf Lyle, April Lancaster, Barton Harlan, Dave Chapel, Diana Merryman, Joe Moreland, Lynn Bonas, Marie Whittington, Sandy Dunkin, and Stan Ness. Members absent: Ian Guajardo, Yvette Hill (the Secretary had been notified). Also, in attendance were General Members John Moohr and Wanda Shaffer.

2. Approval of Board Minutes of August 1, 2019.... Stan – Dave Chapel moved to approve the minutes as published, seconded and passed without objection.

3. Acknowledgement of Guests.... Stan – From the OC public, Mrs. Brigitte Harlan was welcomed.

4. Treasurer's Report.... Stan Ness, acting as temporary treasurer, reported that the check from OCTA for Measure M has been received and deposited. Current total in the checking account is \$13,988.91. (See [Attachment #3](#).) Stan indicated that he will be writing two checks today. He also said that he has the boxes of materials and records from John Gallie and that he will store them until a new treasurer is elected. John's name has been removed from the checking account signature card. Lynn Bonas was approved to be added to the signature card. After consulting with Diana Merryman, Joe Moreland moved to nominate Diana as the interim Treasurer until the end of the year. Seconded and passed unanimously. Upon approval of these minutes the Orange County's Credit Union will be provided a copy of these minutes appointing Lynn and Diana and their names will be added to the account as signatories, as per the Credit Union's policy.

(A) Establishing a list of association assets. Stan asked that the current list be circulated to the Board members and that any additions or deletions be noted and forwarded to Dave Chapel, who will coordinate this effort.

5. Membership Report.... Alf Lyle –

(A) Post luncheon discussion.... Alf Lyle, Lynn Bonas – It was reported that there were five “no-shows” and four “walk-ins” at today’s luncheon. The no-shows will be notified that they owe the Association \$20 for their advanced reservations.

6. Programs.... Lynn Bonas – Lynn was thankful that FBI Special Agent Frederick Simon was available to fill-in at the last minute to speak to those attending the luncheon. His presentation was quite interesting and he seemed to be very well received by those in attendance.

(A) Status of luncheon speaker for the December meeting – Judge Nakamura from the Superior Court has been invited. However, it is not clear at this time if he will be available. It was suggested that we consider OC Sheriff Barnes as an alternative. It was noted that if Sheriff Barnes is available it would be appropriate for him to swear-in the newly elected Board members.

(B) Suggestions for future speakers – Judge Larsh’s name was offered for consideration. It was mentioned that a written copy of the Association’s Oath of Office should be made available at the December luncheon to be used for the swearing-in of the newly elected Directors. Dave Chapel has a draft copy for later consideration by the Board.

7. Newsletter (Status).... Stan – Mike Morris is our webmaster and will continue in that capacity. However, he has previously indicated that he does not want to be responsible for the editing of the Newsletter. It was pointed out that we are considering creating a Facebook page. Stan’s position is that, even if a Facebook page is created, we will still need a newsletter. We need a committee to deal with this situation. Marie Whittington volunteered to temporarily oversee this. Stan asked members to submit suggestions and article to Marie.

(A) Implementation of prior suggestions. – This item was tabled by the President.

8. Committee Reports:

(A) Measure M.... Bill Underwood (excused) – (**Note:** No report is expected before January 2020.)

(B) Speaker’s Bureau.... Sandy Dunkin – A handout was provided by Sandy. (**See [Attachment #1.](#)**)

1. Feedback from Kostas Kalaitzidis (OC Courts PIO) meeting – Sandy had a casual but productive 1½ - hour conversation with Kostas. One of the things that he emphasized was a need to get more applications for the Grand Jury from Districts 1 and 2. It was suggested that the recruiting flyer be translated (with the Court’s approval) into Vietnamese. Supervisor Andrew Do periodically holds “Neighborhood Coffee” meetings throughout District 1. Sandy wants to get together with his staff to do some information sharing and coordinating.

2. Additions to website (**See [Attachment #1.](#)**)

3. Scheduled events (**See [Attachment #1.](#)**)

4. Establishment of Facebook page (**See [Attachment #1.](#)**) – Kostas supports the Association having a Facebook page. See Dave Chapel’s e-mail regarding Facebook page examples. (**See [Attachment #2.](#)**)

(C) Legislative.... John Moohr –

1. Can we establish an independent contact with Sacramento or other similar committees?
(**Note:** No answer was given for this item/question.)

(D) Bylaws Committee.... Dave Chapel –

1. Status of final format. (**Note:** Dave will send out the current copy as agreed upon so far.)

(E) Continuity Committee.... Diana Merryman – Diana reported that the last meeting of the committee was held on August 15th. A letter was sent to the current Grand Jury Committee. Stan forwarded it to Don Noble, the sitting Grand Jury Foreperson. There has been no response, as of yet. The meeting ended with Dave Chapel making a presentation on setting goals and objectives. Stan provided the committee with a copy of Bill Underwood's spreadsheet from the 2011-12 Grand Jury.

1. Scheduled committee meetings –
2. GJAOC offer to assist current GJ panel. (See the paragraph above.)

9. Unfinished Business.... Stan –

(A) Thank you from Joyce Gallie. Stan read this letter to the General Membership during the luncheon. (See [Addendum # I.](#))

(B) Decision re: association liability insurance. – (No action was taken on this item.)

(C) Presentation of Proposed Standing Rules – This item will be dealt with at the October Board Meeting.

(D) Indemnification language for the Bylaws – (No action was taken on this item.)

10. New Business.... Stan –

(A) Structure of existing Board of Directors, and status of election process, actions needed. – Due to the lack of time, No action was taken on this item.

(B) GJAOC "Established Practices".... Dave Chapel –

1. Standing Rules Revisions (Dave Chapel, Bart Harlan) – This item will be dealt with at the October Board Meeting.

(C) Deciding on a "plan" for 2020 Goals and Objectives.... Stan Ness – This agenda item will require input from all board members as well as the General Membership. Stan will handle this item and send out an e-mail to the General Membership covering this subject.

(D) Invitation to State Conference in Sacramento.... Stan Ness – (**See Addendum # II.**) Dave Chapel and Sandy Dunkin are planning on attending the conference at their own expense. Dave moved to authorize Stan to attend as the Association's official representative and to do so at the Association's expense. Motion was Seconded and passed without objection. Stan indicated that he will tentatively go to the Conference.

(E) Establishing a luncheon price for nonmembers.... Dave Chapel suggested, as an example, that the Association charge \$25 for guests with an RSVP, and \$25 for members who do not send an RSVP. (**Note:** More discussion on this subject will be needed at a future date.)

(F) Results of the new Board of Directors election.... Bart Harlan –

There were seven (7) nominees for the six (6) open positions. The candidate with the lowest number of votes was eliminated. The three lowest were; Wanda Shaffer = 20, Ian Guajardo = 15, and Mike Harrison = 9. Therefore, Mike was eliminated. **Note:** Not all ballots showed votes for six candidates. Some voted for fewer than six. One ballot was invalid because all seven nominees had been voted for.

(Note: After the Board of directors' meeting a full accounting of the ballots was verified by Alf Lyle and Barton Harlan. The totals were as follows: Lynn Bonas = 28, April Lancaster = 27, Ian Guajardo = 14, Tim Ogata = 25, Marie Whittington = 26, Wanda Shaffer = 20, Mike Harrison = 9.)

11. Adjournment: The meeting was adjourned by the President, without objection, at 3:18pm.

The next meeting of the Board of Directors is scheduled at Orange County's Credit Union, 856 N. Ross Street, Santa Ana, CA 92701 on Oct. 3, 2019, at 10:00 am.

By:

Barton Harlan

Board Secretary

3 **Addendums** follow:

3 **Attachments** follow:

ADDENDUMS:

- I. Letter from Joyce Gallie, the wife of deceased member John Gallie, to Stan Ness and Dave Chapel:

Dear Mr. Ness and Dr. Chapel,

Please communicate to the entire GJAOC Board, my appreciation and gratitude for the lovely arrangement of peace lilies, roses, and orchids in memory of my husband, John Gallie.

Thank you for your support and understanding during a very difficult time. John often spoke fondly about all his grand jury friends and loved participating in the GJAOC activities, gatherings, and service.

As you know John was a proud Vietnam veteran, civil servant for over 34 years with the Social Security Administration, and he cherished the opportunity to continue serving the public as a member of the OC Grand Jury. He was so honored to have served the citizens of Orange County with all of you.

My best to the Board and all general members.

Regards,
Joyce Gallie

II. Letter from Larry Herbst, President of the California Grand Jury Association, to Stan Ness:

Hi Stan.

Greetings Association President – I am reaching out to you as the leader of your chapter and a key associate of CGJA to invite you to attend our annual conference being held this year in Sacramento on November 3-4. The theme for this years' conference is Improving Grand Jury Awareness Throughout California. Festivities will include a dinner on the evening of November 3 and our keynote speaker will be State Controller Betty Yee.

Your attendance to join in our conference this year will go a long way in supporting the key challenge of juror recruitment as lack of knowledge of the grand jury system inhibits recruiting otherwise well qualified potential jurors. My hope is that through CGJA partnering closely with county chapters and associations in efforts aimed at educating the general public on the valuable role the grand jury plays in our democratic system of government, we can make significant progress in the months and years in front of us.

Registration and further details on the plans for the 2019 conference can be found here.

I ask that you forward this email to other association board directors or association members who may be interested in attending with like-minded people desiring to work together for this very important purpose. If your schedule does not allow your attendance, we hope your chapter can be represented by another member.

Finally, just a reminder that again this year CGJA will be conducting a silent auction during the gala dinner on Sunday evening with the proceeds benefitting CGJA projects and our mission. Chapters and Associations are encouraged to begin planning their donation of display-ready basket or item that reflects products from their county so that it can be included in the auction. Please let our Annual Conference Committee know of your donation by email to lloyd.bell@comcast.net so we can prepare the information necessary to conduct the auction.

Thank you for considering this request from CGJA. We hope to see you in Sacramento!

Larry Herbst
CGJA President

III. Copy of the Luncheon notice from Mike Morris to the General Membership:

Dear GJAOC Members and Friends:

Our Autumn luncheon is only 3 days away, on Thursday, 5 September 2019. If you would like to attend, contact Alf Lyle to make an advance reservation and menu selection (you save some money with an advance reservation). Contact Alf via email at: alflyle@earthlink.net.

Since our last email notice went out, we were notified that our scheduled speaker, OC Sheriff Don Barnes will not be able to attend; his presence is needed at the memorial ceremony for Deputy Carlos Cammon. Our organization sends its condolences to Deputy Cammon's family and friends and to the entire OC Sheriff staff. We look forward to having Sheriff Barnes address the GJAOC at a future luncheon.

Instead, we will have FBI Special Agent Frederick J. Simon as our speaker. Special Agent Simon currently works as a Private Sector Coordinator for the Office of Public and Congressional Affairs, evaluating, educating, and improving security for local institutions from private mom-and-pop businesses to Angels' Stadium. Special Agent Simon has been with the FBI for 20 years, working his way up from Investigative Specialist to Special Agent. He has been a part of such notable teams as the Evidence Response Team, where he served as Evidence Technician, and the Special Operations Group. During his career, he has had a wide variety of unique experiences, from serving as investigating the Boston Bombing to an Interrogator at Guantanamo Bay Naval Base, from educating nations from the former Soviet Bloc in evidence collection and operations techniques to stopping a planned bombing of the New York City subway system before it happened.

Our September luncheon also is when the GJAOC does its balloting for several of its board positions. We will have the following members on the slate for Board of Directors positions (a 2-year term):

Lynn Bonas
April Lancaster
Ian Guajardo
Tim Ogata
Marie Whittington

(Nominations will be accepted from the floor for the 6th open Board position, as per our current bylaws)

We have a large number of reservations, so this promises to be a lively luncheon. Please join us if you haven't already made a reservation!

Attachment #1.

September 5, 2019

To: Board of Directors, Grand Jury Association of Orange County

From: Sandra Dunkin, Chair, Speakers' Bureau

Re: Status of Speakers' Bureau Ad Hoc Committee

= **Updated flyers** for recruitment for 2020 are now available to anyone desiring to pass them out. As a matter of interest, the Assistant Presiding Judge Larsh has determined that we should not provide the Recruitment and Selection Timeline on the back of the flyer *at this time*. The one-year timeline would be too daunting for new recruits. The timeline is still posted on the Grand Jury website and it will be added to flyers in October or November, when a more arduous recruitment period is underway. <http://www.ocgrandjury.org/>

= **Grand Jury Promotions & Orientation Committee.** Our Speakers Bureau will be meeting with the Committee in the next couple weeks to coordinate recruitment efforts. This is on the advice of Kostas. The new Chair of the Promotions & Orientation Committee is Stephanie Janji, taking over for Kummar. This meeting has been scheduled for Sept. 11, 2019 @ 12m.

= **Emphasis in District 1 & 2.** Kostas has requested we spend special emphasis on recruitment in Districts 1 & 2. There has been a lack of applications from Districts 1 & 2. The Courts would like to receive at least 18 applications from each district to get to the 90 qualified applicants. Fun Fact: Both Kostas and AP Judge Larsh are appearing on a Vietnamese TV station this week.

= **Facebook.** The Superior Courts now has a Facebook page and Kostas is recommending the Association should also have a page. Our branding should represent only the Association and not the Grand Jury or County of Orange. However, there are some co-branding techniques we can do with the Court's approval. Kostas wants to be kept in the loop if we decide to move forward.

= **Supervisor Doug Chafee's Future Leaders Program.** This program is designed for high school juniors and seniors who reside in the 4th Supervisorial District. The program provides students with firsthand experience and better understanding of how County government works. Our president, Stan Ness, will provide an outline of the Grand Jury Association, and the Speakers Bureau will make a presentation at a later session to show students how they can become active citizens.

= **Update of Slide Presentations.** Different levels of our PowerPoint presentations are being created for different audiences, from high school students to college students to specific community organizations. Birgit Sale will be assisting with her recent experience as Foreperson in 2018-2019. We would like to make this an annual practice with the Foreperson from each year.

Attachment #2.

GJA-OC Face Book Page

David Chapel davechapel@hotmail.com

8/30/2019 1:31 PM

Here is my suggestion:

1. Look at FB Pages of other GJAs
2. Review the instruction on how to set up a FB Page

Here are some very real examples of GJ FB Pages:

<https://www.facebook.com/cgja1/>

<https://www.facebook.com/SFCGJA1/>

<https://www.facebook.com/Shasta-County-Grand-Jurors-Association-123053721430756/>

<https://www.facebook.com/The-Humboldt-County-Chapter-of-the-California-Grand-JurorsAssociation-1615874788716702/>

2. (From above) Review the instruction on how to set up a FB Page

<https://www.wildapricot.com/blogs/newsblog/2017/03/15/create-nonprofit-facebook-pageand-followers>

GJAOC – Board Meeting Minutes 8 5 Sept 2019

Dave

Attachment #3.



P.O. Box 11777, Santa Ana, CA 92711-1777
(888) 354-6228
OrangeCountySCU.org

STATEMENT OF ACCOUNT

Account No.	Statement Period	Page
91960540	08/01/19 Thru 08/31/19	1 of 2

ACCOUNT SUMMARY		
0008 BUSINESS EDGE CHECKING	\$	13,988.91
1011 12 MONTH CERTIFICATE	\$	9,340.72

GRAND JURORS ASSOC OF OC
1109 CABRILLO PARK DR
SANTA ANA CA 92701-4420

Make Payday Even Better

Skip the hassle on your next payday. With Direct Deposit, there's no extra trip to a branch, no waiting to access your funds, and no paper checks to worry about. Ask your employer about Direct Deposit and start getting paid earlier.



BUSINESS EDGE CHECKING # 0008				
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends
\$ 8,271.89	\$ 6,040.00	\$ 322.98	\$ 13,988.91	\$ 1.78

Transaction Date	Posting Date	Withdrawal	Deposit	Balance	Transaction Description
08/01/19	08/01/19		20.00	8,291.89	Deposit by Check
08/02/19	08/02/19		20.00	8,311.89	Deposit by Check
08/02/19	08/02/19	-53.88		8,258.01	Check 1391
08/05/19	08/05/19	-83.10		8,174.91	Check 1393
08/05/19	08/05/19	-186.00		7,988.91	Check 1392
08/15/19	08/15/19		6,000.00	13,988.91	Deposit by Check

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

Cleared Share Draft Recap:

* Indicates check or share draft out of sequence

DRAFT#	DATE	AMOUNT	DRAFT#	DATE	AMOUNT	DRAFT#	DATE	AMOUNT
1391	08/02	53.88	1392	08/05	186.00	1393	08/05	83.10

12 MONTH CERTIFICATE # 1011						
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends	Maturity Date	
\$ 9,324.25	\$ 16.47	\$ 0.00	\$ 9,340.72	\$ 103.37	07/02/20	

Transaction Date	Posting Date	Withdrawal	Deposit	Balance	Transaction Description
08/31/19	08/31/19		16.47	9,340.72	Deposit Dividend Dividend Post Annual Percentage Yield Earned 2.10% for period 08/01/19 to 08/31/19

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

Account No.	Statement Period	Page
91960540	08/01/19 Thru 08/31/19	2 of 2

YTD ACCOUNT SUMMARIES:

Total Dividends Paid Year to Date: \$ 105.15