

**Grand Jurors' Association of Orange County
Board of Directors' Regular Meeting Minutes**

Held at Orange County's Credit Union, 856 N Ross St, Santa Ana, CA 92701

February 6, 2020

1. Call to Order – The meeting of the Board of Directors was called to order by President Stan Ness at 10:16 am. **Roll Call** by the Secretary: The minimum quorum of six was established by the presence of the following members: Alf Lyle, April Lancaster, Barton Harlan, Diana Merryman, Ian Guajardo, Joe Moreland, Lynn Bonas, Marie Whittington, Stan Ness, Tim Ogata and Wanda Shaffer. No members were absent. Also, in attendance was Committee Chairman Bill Underwood.

2. Acknowledgement of Guests.... Stan – (Note: No guests were in attendance.)

3. Approval of Board Minutes of January 9, 2020.... Stan – The Secretary acknowledged receipt of an email from Diana Merryman requesting a clarification in wording of Agenda item 8. E) 4. The proposed wording was read to the Board members. The Secretary asked for approval of the change in wording. Moved, seconded and approved. President Ness asked if there was any further discussion. None was offered. Joe Moreland moved that the minutes of January 9, 2020 be approved as amended. Seconded and approved.

4. Treasurer's Report.... Stan Ness as Treasurer pro tem. – The Secretary was provided with a copy of the Credit Unions Statement of Account for the month of January 2020. (See [Attachment #1.](#)) Stan indicated that he had completed the review and updating of the Treasurer's records and was ready to transfer them to the new Treasurer. It was indicated that there remained an unaccounted for overage of \$31.00. Diana Merryman announced that she was withdrawing her name as the incoming Treasurer. President Ness asked for a volunteer to assume the position. Joe Moreland so volunteered. Lynn Bonas moved for approval of Joe as Treasurer. Seconded and passed. Joe moved to amend the account signature card to include President Stan Ness, First Vice President Lynn Bonas, Second Vice President Alf Lyle, Treasurer Joe Moreland and Secretary Barton Harlan. Seconded and passed without objection or further discussion. The Secretary indicated that after these Minutes are approved (probably at the March meeting) a copy will be provided to the Orange County's Credit Union and that a new signature card be completed thereafter.

(A) Transfer of functions to new treasurer – The packet of records, files and checkbook register were given to the new Treasurer. Should any checks need to be written before a new signature card has been completed, submitted and approved by the Credit Union, Joe will need to get one of the current signatories to sign such check(s).

5. Membership Report.... Alf Lyle – A handout was provided which Alf went over with the Board.

(A) Status of paid memberships, e-mail notices – (See [Attachment #2.](#))

(B) Letter of Solicitation for members – “Resolution for 2020” (2020 Pay Your Dues).

6. Programs.... Lynn Bonas –

(A) Status of luncheon speaker for March meeting – As previously announced, Sheriff Barnes has been confirmed. Lynn also has a backup from the mental health field. It was also reported that a new contract with the Phoenix Club needs to be negotiated. Their proposal is to keep the price of the meals the same as now but that they will be charging a room fee of \$250.00 per luncheon (a total of \$1,000.00 more for the year). Lynn told them she felt that this was too much. It appears to be the time to start looking for different venues. She will research this and report back. However, due to the time factor we probably will have to pay the extra \$250 for the March and June luncheons.

(B) Suggestions for future speakers – Members should continue to send suggestions to Lynn.

(C) Meeting with court officers – There was a recent meeting with Kostas (Court PIO). April Lancaster is to do the training. [There's something missing here. Training to do what?] She was invited to meet with the two ladies in charge. April has shadowed two tours so far. The tours are on Tuesdays and Thursdays. These tours are for school students – both middle and high schools. Most of the participants are from private schools. Most public schools don't have the funds for transportation and other costs. There are four different groups of docents. Currently, the students are taken to a traffic court that is in session. They might also see a criminal case in session. They put on a mock trial if an empty court room is available. They would welcome resources from our Association. Kostas would like us to help revamp and update the program. Marie Whittington asked for information about this program to be used in our newsletter.

7. Newsletter.... Marie Whittington – A copy of the newsletter, in draft form, was shown to the members. There were several favorable comments about how good it looked. Marie reported that they have not yet decided to whom the newsletter will be sent.

(A) Status – (Nothing further was reported.)

8. Committee Reports:

(A) Measure M.... Bill Underwood – (See [Attachment #3.](#)) Bill went over the information found on this attachment.

(B) Speaker's Bureau.... (Lynn ??) –

1. Appointment of a new director – It was noted that we still need someone to fill this position in Sandy's absence.

2. Future process – (Nothing was reported concerning this item.)

3. Location of association mailbox – We have an e-mail address. Lynn reported that this was setup in anticipation of establishing a Facebook page (which is in progress).

(C) Legislative.... Lynn Bonas –

1. Replacement of position – Previously, Lynn had expressed an interest in filling this position. Alf also expressed interest in this position. No action was taken on this item.

(D) Bylaws Committee.... Dave Chapel – (Due to Dave’s absence, no formal report was given on this item. However, he did inform the Board via E-mail that, 1. He would not be able to attend today’s meeting. 2. He was still researching the correct month established by the state or county for Grand Jury Awareness Month. 3. He would be willing to amend and reprint the 2020 Calendar as directed by the Board. And, 4. He had nothing prepared at this time for revising the Standing Rules.)

1. Proposed Standing Rules –
2. Review of 2020 event calendar –

(E) Continuity Committee.... Diana Merryman – (A copy of the proposed logo was sent around.) (See [Attachment #4.](#))

1. Changes to GJAOC Logo – It was reported that if the Association comes up with a motto it can be added – in or outside of a ribbon – below the logo. Discussion followed. April moved that we accept the logo without the ribbon. Seconded and passed.

2. Status re: report format –

3. Membership Survey – A Draft copy of the survey was sent to the Board and Committee members on January 28th. The methodology to be used, etc., will be discussed at the committee meeting in February. They will also solicit feedback from the General Membership including, for example, where it specifically should go to, etc.

9. Unfinished Business.... Stan –

(A) Establishment of Historian or Archivist – It was reported that Dave Chapel had done some work in this area and had shown an interest in the position. Due to Dave’s absence the Board will have to follow-up with him at the next meeting. Bill Underwood commented that it would be nice to have an archival location established.

10. New Business.... Stan – The President indicated that the two issues of concern that Dave Chapel had informed the Board about (via e-mail) were of such importance that any discussion thereof should include Dave when he can be present. The Board members agreed to this.

(A) Report regarding pending meeting with the current GJ panel – Stan, accompanied by Dave Baker (foreman of the 2013-2014 GJ panel), will meet with the Grand Jury panel tomorrow. He will report back to the Board at our next meeting.

(B) 2020 Goals and Objectives – Stan reported that he is still working on this item and will pass the information he has on to Marie Whittington, chair of the something/something ad hoc committee to define Organization Goals and Objectives.

(C) Grand Jury Awareness Month action (Dave) – (See item #8. (D) above) (In addition, Dave later wrote that, “After many calls, the Board of Supervisors will recognize . . . November as Grand Jury Awareness Month. Some counties recognize, February and others selected March. I imagine OC cities will follow the county's lead.”) President Ness indicated that he would contact the Board of Supervisors.

(D) Status of Business Cards.... Alf – Everyone was reminded of the availability of business cards. Alf will send out a sample with information to the Board members.

11. Adjournment: The meeting was adjourned by the President, without objection, at 1212:42 pm.

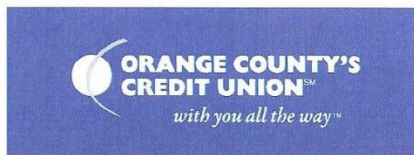
The next meeting of the Board is scheduled at The Phoenix Club, 1340 S. Sanderson Ave., Anaheim, CA 92806 on March 5, 2020 at 11:45 am.

By:

Barton Harlan

Board Secretary

Four (4) [attachments](#) follow below:



P.O. Box 11777, Santa Ana, CA 92711-1777
 (888) 354-6228
 OrangeCountySCU.org

STATEMENT OF ACCOUNT

Account No.	Statement Period	Page
91960540	01/01/20 Thru 01/31/20	1 of 2

ACCOUNT SUMMARY		
0008 BUSINESS EDGE CHECKING	\$	13,623.85
1011 12 MONTH CERTIFICATE	\$	9,422.44

GRAND JURORS ASSOC OF OC
 PO BOX 17923
 IRVINE CA 92623-7923

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BUSINESS EDGE CHECKING # 0008				
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends
\$ 13,519.92	\$ 281.15	\$ 177.22	\$ 13,623.85	\$ 1.15

Transaction Date	Posting Date	Withdrawal	Deposit	Balance	Transaction Description
01/10/20	01/10/20		20.00	13,539.92	Deposit
01/10/20	01/10/20		40.00	13,579.92	Deposit by Check
01/14/20	01/14/20	-177.22		13,402.70	Check 1401
01/15/20	01/15/20		80.00	13,482.70	Deposit by Check
01/15/20	01/15/20		20.00	13,502.70	Deposit by Check
01/22/20	01/22/20		80.00	13,582.70	Deposit by Check
01/31/20	01/31/20		40.00	13,622.70	Deposit by Check
01/31/20	01/31/20		1.15	13,623.85	Deposit Dividend Dividend Post

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

Cleared Share Draft Recap:

* Indicates check or share draft out of sequence

DRAFT#	DATE	AMOUNT
1401	01/14	177.22

12 MONTH CERTIFICATE # 1011					
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends	Maturity Date
\$ 9,405.83	\$ 16.61	\$ 0.00	\$ 9,422.44	\$ 16.61	07/02/20

Transaction Date	Posting Date	Withdrawal	Deposit	Balance	Transaction Description
01/31/20	01/31/20		16.61	9,422.44	Deposit Dividend Dividend Post

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

YTD ACCOUNT SUMMARIES:

Total Dividends Paid Year to Date: \$ 17.76



GJAOC Membership Status February 2020

- Current roster carries 182 names including members of the current 2019-2020 Jury and “non-current” but recent members
 - Reached out to non-paying members with “Resolution for 2020” message in early January – 13 more members paid dues
 - Sent email notices to 12 members with dues 3 years in arrears – no reply by 15 February will lead to removal from roster
 - Sent email notices to 12 members with dues 2 years in arrears – no reply by 29 February will lead to removal from roster
 - Will ask current members to reach out to prior GJAOC members or prior jurors they served with during Feb this year to try to re-engage prior jurors
 - Will remind members not current with their dues to pay at the March luncheon or to get current if they can’t make the March luncheon
 - Will begin personal reach out to members in March who are still not current.
 - Will purge roster if we have no response from prior members by the drop-dead date of May 2020
- We lost several members to death or moves over the past year
- Currently we have dues paid by seven members of the 2018-19 Jury!
- Last year we had 86 dues paying members
- As of 5 February 2020, we have 60 members with dues paid
 - As a point of comparison, last year we only reached 63 paid up dues by 5 June 2019

Attachment #3.

GJAOC Board Mtg - February 6, 2020

Bill Underwood Monthly Update on GJAOC 2020 Measure M (OC GO) applicant screening panel for Taxpayer Oversight Committee

A. January 23rd - Kickoff Planning Session:

1. Robin Bowen and I met with the OCTA community outreach team.
2. Updated the ads with the new phone number and kept the same Irvine P.O. Box GJAOC mailing address as last year.
3. The Westways magazine notice will not run this year due to an AAA mix up.
4. But newspaper, internet banners, websites, associations, supervisor newsletters will be used and the past applicants, who made the lottery pool but were not selected, will be solicited.
5. GJAOC members within last 2 years are not eligible, as has been the case in the past.
6. We will be underway as of the end of February with application deadline of Friday, May 1, 2020.
7. A 5-person Panel will convene Monday, May 4th for a week and a half.
8. OCTA Board will pull names in a blind draw by Supervisorial District at the Monday June 22nd Board Meeting.
9. GJAOC should get a check in July or August.

B. For Applicant Processing Function:

1. For 2020, due to staggered 3-year TOC member terms, we have only 2 districts this year instead of the 4 districts we filled in each of the past 2 years.
2. We will bring the applicant processing function (March & April) into the committee instead of contracting it out as we have for the past couple of decades.
3. Mr. Robin Bowen (Past GJAOC board secretary, former Marine Lt. Colonel & past panel chair) and I will handle that function, gratis, in Sandy's absence. We have a lot of experience on the process but not on the automation nor on the downloads and application paper displays.
4. Our training session on the Survey Monkey software will be at 2 pm. this afternoon at the OCTA.
5. Bottom line is that the GJAOC should clear nearer to \$6,000 versus the \$4,000 - \$5,000 of past years, if we are successful in handling it.

C. Board Updates:

1. Bill Underwood will keep the Board informed monthly regarding staffing the screening panel and providing an adequate number of backup alternates.

