

Grand Jurors' Association of Orange County
Board of Directors' Meeting Minutes
June 6, 2019

Phoenix Club, 1340 S. Sanderson Ave., Anaheim, CA

- 1. Call to Order** – The meeting was called to order by President Stan Ness at 1:40 pm. **Roll Call:** The minimum quorum of seven was established by the presence of the following members: Alf Lyle, Barton Harlan, Dave Chapel, Diana Merryman, Ian Guajardo, John Gallie, Lynn Bonus, Marie Whittington, Sandy Dunkin and Stan Ness. Members absent: April Lancaster and Joe Moreland. Also, in attendance General Member Bill Underwood.
- 2. Approval of Board Minutes** of May 2, 2019.... Stan – The President asked if there were any corrections to be made. There being none offered, Lynn moved that the minutes be approved as published, seconded and passed. Marie indicated by e-mail that the Continuity Committee had previously voted to change the name of the committee from “Tracking and Implementation” to The Continuity Committee. The Secretary noted receipt of that e-mail (see the Minutes of Feb 7, 2019 – Item # 7 (E), 1. for verification of said name change.)
- 3. Acknowledgement of Guests**.... Stan – (Note: No guests were in attendance.) This Board meeting followed the quarterly luncheon at the Phoenix Club. President Ness provided all Board members with an e-mail notice of the June 6, 2019 luncheon covering his proposed introductory remarks. (See [Attachment #1.](#))
- 4. Treasurer's Report**.... John Gallie – (See [Attachment #2.](#)) It was reported that the Association Checking Account opening and closing balance was \$9,832.80. There was no checking account activity for this last reporting period. The six-month Certificate of Deposit had an opening balance of \$9,284.06, an earned interest deposit of \$12.13, and a closing balance of \$9,296.19. John reported that the current Credit Union rate for a six-month C.D. is 1.8% and 2.1% for a twelve-month C.D. Lynn Bonas moved that the Treasurer be authorized to renew the Association's C.D. for twelve months. The motion was seconded and passed by voice vote. The Treasurer offered a draft Budget for 2019. This item was discussed resulting in two amounts being increased from the original proposed amounts. Lynn Bonas moved that the proposed budget be accepted as modified. Motion was seconded and passed by voice vote. (See [Attachment #3.](#))
- 5. Membership Report**.... Alf Lyle – It was reported that a mixer for the incoming 2019-2020 Grand Jury panel, to be hosted by the GJAOC Board was being planned to take place in early July. Invitations will be sent to the new jurors inviting them to come to Dave Chapel's house during their lunch break. Volunteers will be needed to cover the set-up, food and drinks, name tags, etc.

(A) Post luncheon discussion (membership status).... Alf Lyle, Lynn Bonas – (See [Attachment #4.](#))
- 6. Programs**.... Lynn Bonas –

(A) **Status of luncheon speaker for Sept. meeting** – Sheriff Don Barnes has previously been determined to be our first choice for September. Lynn will follow-up on this item.

(B) **Suggestions for future speakers.** Judge Nakamura will be contacted to see if he would be available for the December luncheon and swearing-in of the new Board of Directors.

Additionally, via e-mail, Marie Whittington suggested inviting new District Attorney Todd Spitzer to speak at a future luncheon.

7. Newsletter.... Mike Morris – (Mike was not in attendance and no report was given.)

8. Committee Reports:

(A) Measure M.... Bill Underwood – The “Belly-up” Report (per Mr. Underwood) – Prior to this meeting Bill had e-mailed a copy of the OC Register article, dated June 1st, covering the screening of applicants for the Taxpayer Oversight Committee. The article also mentioned that Santa Ana and Stanton were out of compliance and will not receive Measure M2 (OC GO) funds for this year. Bill reported the following: 1) The GJAOC Measure M2 Committee completed its’ work on May 24th. 2) Re: The proposed 2019 Budget for the Association, under “Expenses” – Measure M, the amount was reduced from last years’ \$2,000 to \$1,000 due to OCTA picking up much more of the reprographic costs. Therefore, the Association should net \$5,000 revenue. 3) There were 57 candidates that applied. The Committee reduced that down to 19. From those 19, the finalists will be selected by lottery, to represent each supervisorial district. The lottery will be conducted on Monday, June 24th at 9:00 AM at the OCTA headquarters. 4) Members from GJAOC gained an intern. 5) A new 5-year contract between OCTA and the GJAOC was signed. Bill will start reporting back to the Association Measure M2 activities next January/February. Thank you Bill and the committee members for all of your hard work.

(B) Speaker’s Bureau.... Sandy Dunkin –

Each member was provided with a handout. ([See Attachment #5.](#))

- Participation in Orange County Fair (statement below was submitted by Lynn Fenton):

“One of the things the Court used to do was participate in the Orange County Fair. In the Orange County building. I know that the Court is not that anxious to do that anymore, but I think it would be a great opportunity to present about the Grand Jury. We didn’t have to stay for the entire fair and we gave out little trinkets and had a flyer about GJ duty. I had a great time and did the set up and taken down for quite a few tests. But it would have to move fast because the meetings have probably already started. We worked thru the County.” . . . Lynn Fenton

(Note: No action was taken on this item.)

(C) Legislative.... John Moohr – (Note: Mr. and Mrs. Moohr are on vacation. No report was made.)

(D) Bylaws Committee.....Dave Chapel –

1. Update re: Bylaws Editing. (Note: This item was tabled.)

(E) Continuity Committee.....Diana Merryman –

1. Scheduled committee meetings – There will be a meeting this month, June 20th, and one in July.

2. GJAOC offer to assist current GJ panel – The offer has been made, however, it was not accepted. The reason is not clear.

9. Unfinished Business:

(A) Decision re: association liability insurance. – Stan made a brief report. More information (cost, etc.), discussion and a decision is still needed.

(B) Presentation of Proposed Standing Rules - Bart and Dave – Dave published a copy of the Standing Rules, (Subject to change at the discretion of the Board), dated June 6, 2019. This item is still lacking approval by the Board so that it can be presented to the General Membership pending a vote of final approval at the December 2019 luncheon meeting.

(C) Indemnification language for the Bylaws - Stan and Dave (See [Attachment #6.](#))

10. New Business:

(A). GJAOC “Established Practices” (Dave Chapel)

1. Standing Rules Revisions (Dave Chapel, Bart Harlan) – (See statement above, 9. (B).)

(B) Deciding on a "plan" for 2020 Goals and Objectives – Dave Chapel – Information will be sent out to Board members.

11. Adjournment: The meeting was adjourned, without objection, by the President at 3:15 pm.

The next meeting is scheduled at the OCCU (856 N. Ross St., Santa Ana), on Aug. 1, 2019 at 10:00 am.

By:

Barton Harlan

Secretary

[Attachments \(6\) follow:](#)

(Attachment #1.)

(Partial copy of e-mail sent to the Board of Directors from President Stan Ness.)

Attached is an outline of the comments I wish to make at the opening of the luncheon meeting.

If you have anything you wish to add, please let me know before hand. My goal is to generate additional enthusiasm for participation in the association. Hopefully, we will have a record number of attendees tomorrow, a comforting factor in light of our need to increase membership. Having the 2018-2019 panel in attendance with their foreperson is an unexpected opportunity.

Stan

June 6, 2019 Luncheon Introductory Remarks

1. Welcome:

to Congressman Lou Correa whose comments we look forward to in a few minutes.

to members of the current 2018-2019 Jury Panel and Foreperson Birgit Sales

to Sandy Dunkin to introduce Pannkaj Kummar, incoming GJ panel

to Kostas Kalaitzidis from the Orange County Superior Court

to Panel year 201? – 201? For their high level of attendance and participation

to the return of Richard Newman, from both the 2011-2012 and 2013-2014 panels

to David Whiting from the OC Register (if in attendance)

2. Comments:

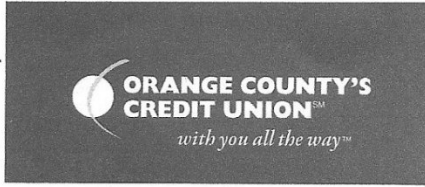
It is report publishing time and we highly recommend we all visit the grand jury website and review those reports being published. We each should have a working knowledge of what the GJ panels are reviewing and help with their dissemination throughout our communities.

A president's message was emailed on May 24. If you did not receive it, you will find a few copies of it here at the luncheon. Please ensure that your current email address is in our file so you may receive future information. This is important for two reasons:

- A. To thank those members who continue to work diligently on behalf of our organization.
- B. Short discussion as to our participation in the courts proposed outreach program and the need for their participation.

We would like anyone interested in serving on the Board to send the Nominating Committee Chair, Lynn Bonas, that information. Our elections will be at the September luncheon for Board Members, so we need to get a slate together in the next 3 months.

(Attachment #2. Follows)



P.O. Box 11777, Santa Ana, CA 92711-1777
 (888) 354-6228
 OrangeCountySCU.org



GRAND JURORS ASSOC OF OC
 1109 CABRILLO PARK DR
 SANTA ANA CA 92701-4420

STATEMENT OF ACCOUNT

Account No.	Statement Period	Page
91960540	05/01/19 Thru 05/31/19	1 of 1

ACCOUNT SUMMARY		
0008 BUSINESS EDGE CHECKING	\$	9,832.80
1011 6 MONTH CERTIFICATE	\$	9,296.19

Tell a Friend!

Tell a friend and get \$100* each! Recommend our checking to your friend and you'll each earn \$100 when your friend opens a checking account with free eStatements, Debit Mastercard®, and either Direct Deposit or 5 Debit Card purchases. Terms, conditions, and eligibility requirements apply. Go to www.orangecountyscu.org/friend for complete details. Offer ends August 20, 2019!



*Offer only available at branch locations. Offer not available in conjunction with other offers. Individuals may not refer themselves for the referral bonus. All accounts are subject to normal approval standards. Ask about minimum opening deposits on checking accounts.

BUSINESS EDGE CHECKING # 0008				
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends
\$ 9,832.80	\$ 0.00	\$ 0.00	\$ 9,832.80	\$ 1.78

No Activity this Period

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

6 MONTH CERTIFICATE # 1011					
Beginning Balance	Deposits/Credits	Withdrawals/Debits	Ending Balance	Y-T-D Dividends	Maturity Date
\$ 9,284.06	\$ 12.13	\$ 0.00	\$ 9,296.19	\$ 58.84	07/02/19

Transaction Date	Posting Date	Withdrawal	Deposit	Balance	Transaction Description
05/31/19	05/31/19		12.13	9,296.19	Deposit Dividend Dividend Post Annual Percentage Yield Earned 1.55% for period 05/01/19 to 05/31/19

Authorized Signer(s): JOHN Z GALLIE, ALFRED E LYLE, APRIL J LANCASTER J, STANLEY NESS, BARTON D HARLAN

YTD ACCOUNT SUMMARIES:	
Total Dividends Paid Year to Date:	\$ 60.62

Attachment #3.

Proposed GJAOC 2019 Budget

Revenue

Luncheons	\$5,000
Measure M	\$6,000
Membership Dues	\$1,000
Interest Earned (CU)	\$120
Miscellaneous Revenue	\$100
Total Revenue	\$12,220

Expenses

Luncheons	\$6,200
Measure M	\$1,000 ¹
Membership Expenses	\$400
Newsletter / PR	\$700
General Meetings	\$500
Association Fees	\$50
Travel	\$900
Regulatory Fees (w/State)	\$20
Speaker's Bureau (for gifts)	\$300
Total Expenses	\$9,720

Revenue over Expenses **\$2,500**

¹ Estimated to be lower than last year because OCTA will pick up more of the reprographic costs.

Attachment #4.

Membership Status

As of: June 6, 2019 (revised 06-07-19)

File Name: June 2019 GJAOC Luncheon Final Reservations and Attendance and Payments – rev12

History:

Dues paying members 2018 – “target for 2019”	93
Dues paying members 2017 (only 1 member of Carmody panel remains a member)	101
Dues paying members 2016	120
Dues paying members 2015	103

A	Members Listed on Roster for 2019	190
B	Dues Paid	79
C	Free for 2019	19
D	Members to be contacted regarding dues payments (A- (B+C)	92
E	Members contacted by phone/email/letter regarding dues payments	92
F	Members removed due to death, ill health, moved, or requested to be removed	27
G	Remaining members to be contacted regarding dues payments (E- F)	65
H	(members who will pay dues at the luncheon) (revised out on 06-07-19)	
I	Contacted members who will pay dues by check in the mail	6
J	Current members committed to pay dues (B+H+I)	85
K	Members contacted regarding dues payments who haven’t responded yea or nay	59

Attachment #5.

June 6, 2019

To: Board of Directors, Grand Jury Association of Orange County

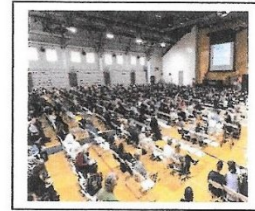
From: Sandra Dunkin, Chair, Speakers Bureau

Re: Status of Speakers Bureau Ad Hoc Committee

- **Age Well Senior Services "2019 South County Senior Summit":**

Supervisor Lisa Bartlett hosted the annual Senior Summit at Soka University. Numerous vendors, health care providers, service organizations and speakers attended the half day event. Here are some photos from that VERY successful program. Over 1,600+ were in attendance.

Stan Ness, Barton Harlan, Terry Franklin and Sandy Dunkin manned the Grand Jury Assn booth, speaking to hundreds of participants. Names and email addresses of parties interested in receiving an application were collected and flyers, pencils and bookmarks were handed out.



- **Speaking engagements:**

- A very successful engagement with the Costa Mesa Kiwanis Club should lead to the promotion of the Grand Jury process to other Kiwanis groups in Orange County.
- Future speaking engagements are scheduled for the Orange Rotary Club, Huntington Beach Rotary Club and P.E.O.
- Pursuing opportunities with League of Women's Voters and OLLI-CSUF.

Attachment #6.

From: David Chapel
Sent: Monday, June 3, 2019 5:49 PM
To: Stan Ness
Cc: 'Bonas, Lynn'; alflyle@earthlink.net; bnbharlan@socal.rr.com; jzgallie@sbcglobal.net; 'Lancaster, April'; 'Dunkin, Sandy'; 'Guarjardo, Ian'; dgmerryman@gmail.com; morelandjoe@hotmail.com; 'Marie Whittington'; 'Moohr, John GJAO'; 'Morris, Michael'; 'Underwood, Bill'; Lynn Fenton ; Yvette Hill
Subject: Liability

Stan said at a previous meeting that he would bring in some language IF, we wanted to add something about liability to our Bylaws. Here is what I have been able to find about liability for Non-Profits and the California Grand Jurors' Association:

This is general information. Specific situations should be discussed with an attorney or insurance agent.

INDEMNIFICATION STATEMENTS (no cost)

This is the organization's written expression of willingness to protect its board members and/or the Association by declaring a separation of a financial relationship. (Remember the old newspaper listing that said, "I am not responsible for any debts but my own.")

Sample language that protects the Board Member

The Board of Directors, shall not be personally liable for the debts, liabilities or other obligations of the Association.

Sample language that protects the Association

No Director shall have any authority to bind the Association to a contract or engagement or to pledge its credit or render it liable monetarily for any purpose or in any amount unless duly authorized by the Board.

LIABILITY INSURANCE POLICY (cost for the policy)

This covers damage to property or injury to people. The policy protects the Directors/Association if it is found liable for another's injury, illness, or damaged property. The policy also protects a nonprofit from claims brought against the Association due to volunteers' actions. There is a cost for this protection.