

Grand Juror's Association of Orange County

Board of Directors' Meeting Minutes

October 4, 2018

Call to Order— President pro tem, Stan Ness, called the meeting to order at 10:07 am. **Roll Call:** A quorum was established by the presence of the following members: Alf Lyle, April Lancaster, Barton Harlan, Dave Chapel, Ian Guajardo (arrived late), John Gallie, Lynn Bonas, and Stan Ness. Also in attendance: GJAOC member John Moohr. Members absent: Sandy Dunkin, Michael Morris and Marie Whittington.

Approval of Board Minutes – It was moved by Lynn Bonas and seconded that the Board Minutes for the Sept. 13, 2018 meeting be approved as published. Motion passed without objection.

Discussion of board member status – With eleven members currently on the Board that leaves the association one member short. Lynn Bonas moved that Diana Merryman be appointed to fill this vacancy until the end of the calendar year. Motion was seconded and passed unanimously. To encourage greater involvement in the Association it was suggested we invite general members to attend Board meetings (which are “open” meetings) as observers. Additionally, any past Presidents of the Board and any past Grand Jury Forepersons who are not current general members of the Association should be invited. (See item #10)

Treasurer's Report.... John Gallie – (handout provided) The OCCU statement ending September 30, 2018 for the Association checking account shows an ending balance of \$11,211.78. The Association twelve month CD earned a dividend of \$8.28 and shows an ending balance of \$9,211.92. It was reported that all required tax filings with the State of California and the IRS have been made. There was a filing fee of \$20.00 to the California Secretary of State. John paid this online electronically using his personal VISA card. He has been reimbursed with Association funds which will be reflected in next month's OCCU financial statement.

Stan moved that Alf Lyle be reimbursed the \$40.00 that he spent out-of-pocket to pay for the lunches of two school board members that attended the September 13, 2018 Association luncheon. Motion was seconded and approved.

There was a discussion regarding the updating of our signature cards with the Credit Union. April moved that the signature cards for checking account #91960540 / 0008 Business Edge Checking and 91960540 / 1011 Twelve Month Certificate of Deposit be updated by removing Thomas R. Cagley and Roy B. Baker III and adding Stanley Ness and Barton Harlan. Upon completion of these changes both authorized signature cards will include the following Board of Directors names: 1) Stanley Ness, First Vice President/President pro tem, 2) Alfred E. Lyle, Second Vice President, 3) Barton Harlan, Secretary, 4) John Z. Gallie, Treasurer, and 5) April J. Lancaster, Sergeant-at-Arms. Motion was seconded and passed unanimously. (**Note:** These five members will sign the updated authorized signature cards following the November 1, 2018 Board of Directors meeting.)

Membership Report.... Alf Lyle –

A. Consolidation of Listings – Alf will work with Mike Morris to update the e-mail mailing list used by Mike to send “e-mail blasts” to the membership.

B. Status of Collection of Dues – All dues collected so far have been deposited. At the December luncheon Alf will have a table set up in the hallway just before the sign-in table (à la Helen Alberts).

There will be a sign reminding people to pay their dues, if they haven't already. (The Bylaws indicate that membership fees are due on January 1 of each year.)

Programs.... Lynn Bonas –

A. Status of luncheon speaker for December meeting – Judge Carter still is not locked in. Lynn has a backup just in case.

B. Discussion regarding speakers for future luncheons – Please send any suggestions that you may have for future speakers to Lynn.

C. Information re: Olli classes at UCI – Peter Hersh gave a great presentation/class on the grand jury system. However, there was a glitch. Whoever at UCI that wrote the title for the class had erroneous information. The title indicated that the DA can't charge someone with a major crime unless there is a grand jury indictment (implying how important the grand jury is to the legal system). (See the e-mail [attachment #2] from Sandy Dunkin for additional information.)

Newsletter.... Mike Morris – (Due to Mike's absence there was no report on this item.)

A. Comments re: the formatting of agenda and minutes –

Committee Reports:

A. Measure M.... Bill Underwood – (Note: Due to Bill being out of town he sent an e-mail to all Board members, a copy of which is attached to these minutes [see [Attachment # 1](#)]. The 5-year contract is still being negotiated. There is nothing in this report that requires Board approval.)

B. Speaker's Bureau.... Sandy Dunkin – (Note: Due to Sandy also being out of town she sent an e-mail to all Board members, a copy of which is attached to these minutes [see [Attachment # 2](#)]. She gave information about the Speaker's Bureau but deferred to Stan to cover the two items below.)

1. Information re: Municipal Management Assn. of So. Cal. – Stan indicated that due to past history, relationships with this association needs to be repaired and improved. We should try to get on their agenda to make a presentation and hopefully start the repair process by educating them about the Grand Jury and the grand jury system and our association in a nonconfrontational way, of course.

2. Information re: Bob Niccum and Peter Hersh – Stan received a communication from Sandy indicating that she will add Peter Hersh to the Speaker's Bureau.

C. Legislative.... John Moohr – Due to the lack of legislative activity regarding the California Grand Jury system there was nothing to report at this time.

D. Bylaws Review.... Dave Chapel – The committee is composed of Dave, Diana and Bart. The process includes looking at the "Green Book" article by article. We are also looking at the bylaws of different state chapters or associations. Currently we are comparing the bylaws of San Bernardino County, San Diego County and Marin County. Marin is a Chapter of the California Grand Jurors' Association and as such they must meet certain requirements in their bylaws. The State Association has a template of which we have a copy. We will make a report of our progress at the next Board meeting.

Unfinished Business.... Stan Ness –

A. Discussion of the status of TIC (Tracking and Implementation Committee) – (This item was tabled.)

B. Status of filing IRS Form 990-N – (See Treasurer’s Report above.)

New Business.... Stan Ness –

- A. Discussion re: distribution of vaping study to cities and city managers** – We should read the full study. If the association wants a “horse to ride” – this is the one! It was suggested that we can hand carry it to a meeting of the City Managers’ Association. Ian indicated that this is an epidemic in the schools – especially the middle schools. Alf suggested that we write an article about the study for the Voice of OC.

- B. Invitation to all past presidents and foremen to board meetings** – See “Discussion of Board Member Status” above. Stan would like to see a sub-committee of past grand jury forepersons. He also requests that Mike Morris include in the next newsletter an invitation for general members to attend any of our Board meetings. This should also be announced at the December luncheon. Board members should spread the word. Stan will e-mail his contacts.

- C.** Alf indicated that Carol Dunsing keeps asking for a copy of the member list. He has been reluctant to give it to her because it includes personal information. A decision was not reached on this subject. However, Lynn Bonas said that she would contact Carol directly to seek a solution agreeable to all without jeopardizing member privacy.

Adjournment: It was moved and seconded that the meeting be adjourned. President pro tem Ness declared the meeting adjourned at 12:06 pm.

Next meeting is scheduled at the OCCU (856 N. Ross St., Santa Ana), Nov 1, 2018 at 10 am.

By:

Barton Harlan

Board Secretary

[attachments](#)

Attachment #1 – E-mail of Measure M report from Bill Underwood

From: Bill Underwood

To: GJAOC Board of Directors

Subject: GJAOC Measure M Committee – Update for October Board Meeting

Date: Monday, October 1, 2018 5:28 PM

Since I will be out of town and not be able to attend the October 4th GJAOC Board meeting (which will not affect the quorum count as I am Not a Board member), I will provide my report below in advance.

GJAOC Measure M Committee October Board Meeting Report

OCTA/GJAOC Sept 25th working meeting to discuss the Contract -
John Moohr and Bill Underwood met with Alice Rogan, Director of Marketing & Public Outreach, and Jared Hill, Community Relations Specialist on the morning of Tuesday, September 25th.

The purpose of the meeting was to discuss and agree upon proposed wording and initiate review & approval processing of the next 5-year (2019-24) GJAOC/OCTA Measure M contract to supply a 5 person GJAOC member Panel to solicit, collect and review applications from the public for potential candidates for Measure M Taxpayer Oversight Committee membership annually.

The voters approved Measure M at the ballot box that specified that the GJAOC should be the independent organization that should do this task.

We brought 7 housekeeping minor update issues from the previous contract to be incorporated in the new contract. OCTA agreed and introduced 2 other minor update issues to which we concurred. Alice says it typically takes the OCTA 3 months to process a contract to get it reviewed and approved by all the departments which have to sign off on it.

So, Alice would plan on presenting it to the **OCTA Board of Directors at their January, 2019** meeting for their approval since it is a Sole Source Contract. She sees no obstacles on the horizon for its approval, since the contract has not basically changed since the previous 5-year contract. We would meet with OCTA to plan our February-May, 2019 approach in detail in early February, 2019 after the contract is effective.

We did discuss some legal questions and subsequently got good legal clarification from the OCTA lawyer. The contract is now being processed through the OCTA review process.

Note to Sandy Dunkin: Be aware - we will need to provide them public contact info (PO Box, email &/or phone/name) for the AAA Westways Magazine announcement by the early November cutoff date for the 2019 magazine publication. Alice needs to get Jared, who is Emily's new replacement up to date on process first, however.

Respectfully submitted,

Bill Underwood
Chair, GJAOC Measure M 2019 TOC Applicant Screening Panel

Cell 714-264-8137

Attachment #2. – E-mail re: Speaker's Bureau from Sandy Dunkin

Date: Tuesday, September 25, 2018 9:35 AM
Subject: Update on Speakers Bureau

Dear Stan and Bart,

I am unable to attend the Oct. 4th Board of Directors meeting. (I will be vacationing in Hawaii.) I thought I would pass on a couple comments of the progress of the Speakers Bureau for the minutes.

(1) Presentation materials (PowerPoint slides and flyers) have been provided to Peter Hersh (Foreman of the 2015/2016 Grand Jury) for a class he is conducting at OLLI at UCI on October 1st. "Thank you" goes to Alf Lyle for recommending that Peter contact me for materials.

(2) I will be attending the same OLLI at UCI class (as a student, not as a presenter). I have joined the UCI OLLI in hopes of understanding their structure of events/studies better, since I will be targeting OLLI and Emeritus courses at various Orange County colleges for speaking opportunities this year.

(3) Bob Niccum (Foreman of the 2017/2018 Grand Jury) will be joining the Speakers Bureau.

Sincerely,
Sandy Dunkin
Chair, Speakers Bureau